



## POLICIES

### Welcome to Bay Marine Boatworks

*We appreciate the opportunity to serve you and promise to do the very best job possible. To make your visit to Bay Marine Boatworks as smooth as possible, please read and adhere to the following policies.*

- An owner or their agent must sign a work order before work will begin on a vessel. An agent, whether independent, brokerage firm, dealership, or contractor who signs on behalf of an owner will be the responsible party along with the owner when the bill comes due.
- All customers are on a 'cash before you splash' basis. Your bill must be paid in full before your boat will be launched, so please plan ahead. We accept credit card payments by phone if you cannot be here in person.
- Layday charges include every day that Bay Marine Boatworks' employees do not work on your boat for at least 3 hours, or subsequent to any delay of Bay Marine Boatworks work as a result of the actions of an owner and/or their agent.
- **PARKING IN THE YARD IS FOR LOADING AND UNLOADING ONLY.** Please do not park your vehicle between boats or inside the white lines in the yard after 7:30 a.m. on weekdays. Our travelift needs a clear lane so that we can keep our haul and launch schedule on track. Fire code also regulates 'free passage'. All parking will be in designated spaces only and is on a first-come first-served basis. Others may be towed or moved with the forklift. Bay Marine Boatworks is not responsible for any overspray or damage to your vehicle while on our premises.
- Bay Marine Boatworks is not responsible for loss or damage to vessel or articles left in or attached to vessel as a result of fire, theft, accident, vandalism, spray painting, and acts of God; nor for liability to owners, guests, etc. whether working or visiting the yard premises.
- **OUTSIDE CONTRACTORS ARE NOT ALLOWED**
- We require 24 hours minimum notice for launch and/or scheduling of work.
- No 'Hot Work' (welding, open flame) allowed in the yard. No 'Dry Sanding' of boats without complete tarping or vacuum operated tools.
- No washing boats with non biodegradable soap while in the yard. This is to maintain our water treatment PH levels according to environmental regulations.
- **DO NOT shift pads, stands, or blocking.** Only Bay Marine Boatworks employees are to perform shifts.
- No spray painting, high pressure water washing or sand blasting is allowed except by Bay Marine Boatworks employees. Only Bay Marine Boatworks employees are permitted in the shops.
- Disposal of oils, thinners, solvents, resins, antifreeze, etc. - please see the Yard Store for disposal instructions and fees.
- Leave the area in the same CLEAN condition daily as it was at the time of haul out. If not, a minimum of \$50 will be surcharged.
- Bay Marine Boatworks is not responsible for boat keys unless they are turned in directly to the yard office.
- Bay Marine Boatworks is not responsible for shore power hookups while vessel is up in the yard.
- Bay Marine Boatworks does not loan tools, staging, water hoses or power hookups.
- You are welcome to stay on your boat overnight if you wish but please note that there is no access, by car or by foot except during daylight hours.
  
- **Yard Hours: 7:30 A.M. to 7:00 P.M., 365 days a year.**
- **Office Hours: Monday thru Friday, 7:30 – 4:00, closed Saturday and Sunday.**
- **Chandlery Hours : 10:00-2:00 Saturday and Sunday**